

NUTRITION SERVICES DIVISION MANAGEMENT BULLETIN		No. 01-116
TO:	All School Nutrition Program Sponsors County Superintendents of Schools	ISSUE DATE: September 2001
ATTENTION:	Food Services Directors	
SUBJECT:	School Breakfast Program Grants	
REFERENCE:	California Education Code Section 49550.3	



The California Department of Education (CDE), Nutrition Services Division (NSD), currently has funds available to assist schools in implementing or expanding the School Breakfast Program (SBP). The Budget Act of 2001 authorized the CDE to award grants of up to \$15,000 to eligible public school sites for one-time expenses involved in initiating or expanding the SBP.

School districts and county offices of education may apply on behalf of eligible schools meeting the following criteria, as stated in Education Code Section (ECS) 49550.3:

- 20 percent or more of the school's students are approved for free or reduced-price meals;
- The school has not been awarded federal start-up funds to initiate an SBP; and
- The school agrees to operate the SBP for at least three years after breakfast service has been initiated or expansion activities have been completed.

Schools receiving grants are expected to expend their grant funds and either implement the SBP or complete expansion activities no later than June 30, 2003.

START-UP VS. EXPANSION GRANTS

Start-up grants are for initiating the SBP at a new site. To qualify for a start-up grant, a school must not be currently offering the SBP.

Expansion grants are for increasing participation at an existing SBP site. An expansion grant application should include a detailed description of proposed expansion activities and the number of additional students the school expects to serve as a result of those activities.

ALLOWABLE AND NONALLOWABLE USE OF FUNDS

Grant funds may **ONLY** be used for **NONRECURRING COSTS** in two categories: equipment and outreach and/or implementation. Funds may be used for costs of SBP initiation or expansion, including the acquisition of equipment, training of staff in new capacities, outreach efforts to publicize new or expanded SBPs, minor alterations to accommodate new equipment, computer point-of-service systems for food service, and the purchase of vehicles for transporting food to schools.

To the extent that equipment will be used in more than one nutrition program, or will service more than one school site, the amount requested must be prorated according to its use for the SBP and for the specific site submitting the application. For example, if a \$750 microwave oven is to be used equally for lunch and breakfast, then only 50 percent, or \$375, may be paid for with grant funds. If a \$50,000 transport vehicle is to be used to transport food to five different sites, then only 20 percent, or \$10,000, may be paid for by one site's grant. In both cases, the applying agency would have to pay the remainder of the item's cost.

Grant funds **may not** be used for food, salaries and benefits of staff, computers (except computerized point-of-service systems), or capital outlay.

COMPETITIVE GRANTS

These grants are offered on a competitive basis. Among the criteria considered in evaluating applications will be the date of submission and cost per needy pupil (i.e., the amount of the grant request divided by the number of free and reduced-price students at the site). Grant requests costing over \$45 per needy pupil should include a detailed justification for the higher cost.

Grant applications will be considered in the order they are submitted. A number of applications submitted during the 2000-01 Fiscal Year (FY) had to be denied due to lack of funds; those applications will be given priority for the 2001-02 FY grant funding. Applications submitted after the November 15, 2001 deadline, will be retained for consideration in the 2002-03 FY, subject to funding in the State Budget.

In keeping with the NSD's policy of encouraging school nutrition sponsors to implement Provision 2 alternate claiming, priority will also be given to applications from sponsors who have implemented this paperwork-reduction provision.

If you have any schools that are eligible, please consider taking advantage of these start-up and expansion grants by filling out and returning the attached grant application. By helping to ensure that students arrive in class well-nourished and ready to learn, the SBP can enhance the

academic success of California's children.

If you have any questions, please contact Jim Lane, Program Analyst, Program Resources and Education Unit, at (916) 323-2479, (800) 952-5609, or jlane@cde.ca.gov.

Marilyn Briggs, Director
Nutrition Services Division
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